

**SAFE ROUTES TO LAUREL
SCHOOL PROJECT
March 15, 2007
7:00 P.M.
Laurel School**

AGENDA

- 1. Introduction of Project Team and Steering Committee Members (10 minutes, Rene Baile Lead)**
- 2. Presentation of Project Background, Goals, and SR2S Information (20 minutes, Jim West Lead)**
 - a. Project Genesis
 - b. Existing Project Information
 - c. SR2S Program Background
 - d. Project Goals and Expected Outcomes
 - e. SR2S/Traffic Calming 101 information
 - f. Project Schedule
- 3. Open Discussion of Issues (60 minutes, Jim West Lead)**

- a. Ground Rules for Discussion (i.e. time limit, requirement that all comments should still be written on cards, one speaker at a time facilitated by Jim West)
- b. Possible Questions to Start Conversation
 - i. What have been your personal observations concerning vehicular, bicycle, and pedestrian traffic in the area?
 - ii. What do you think are the biggest traffic issues currently facing the school and neighborhood?
 - iii. What do you feel are the constraints for this project?
 - iv. What kind of acceptable solutions would you recommend?
 - v. What is the appropriate balance between school safety and maintaining the rural character of the neighborhood?

- 4. Presentation of Next Steps (15 minutes, Jim West/Rene Baile Lead)**

Other Items for the Meeting:

- A. Simple Street Map and Dots for Meeting Attendees to show their place of residence
- B. Sign-in sheet (Name and Address)
- C. Questionnaire/Feedback written cards for attendees to fill out and submit
 - i. Name
 - ii. Address
 - iii. Phone number or e-mail
 - iv. Open area for comment



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IMPORTANT PUBLIC MEETING



March 1, 2007

Subject: 1st Safe Routes to Laurel School Neighborhood Meeting

Dear Resident/Property Owner:

The City of Menlo Park is embarking on a project to develop a safe route to school plan for Laurel School that will: 1) enable and encourage the Laurel School children to safely walk and bicycle to school, and 2) make walking and bicycling to Laurel School more appealing modes of travel. This will potentially reduce the use of cars for school drop-offs and pick-ups at Laurel School. The goal of this project is to develop a safe route to school plan for Laurel School that will be acceptable to all the project stakeholders

You are invited to come to the 1st Safe Routes to Laurel School Neighborhood Meeting scheduled as follows (agenda on the reverse side):

Date: Thursday, March 15, 2007

Time: 7:00 P.M.

**Place: Laurel School Multi-purpose Room,
95 Edge Road
Atherton, CA 94027**

As part of its public-outreach, the City of Menlo Park is planning to schedule three neighborhood meetings. The 1st neighborhood meeting will discuss the project background, goals and objectives as well as provide the opportunity for the neighborhoods to give their comments, issues, and suggestions on this project. The 2nd neighborhood meeting will discuss the potential improvement alternatives, while the 3rd neighborhood meeting will discuss the draft safe route to school plan.

This letter is the only intended direct mailing for the project. If you plan to attend the remaining Safe Routes to Laurel School neighborhood meetings or would like updates on the project, please contact Rene Baile at (650) 330-6775 or e-mail at transportation@menlopark.org. Also, you can e-mail your comments, issues, and suggestions regarding this project, to transportation@menlopark.org.

Sincerely,

Rene Baile
Transportation Engineer

cc: Menlo Park City Council
Menlo Park City Manager